






Brighton and Hove Speak Out Learning Disability Transitions Project Project Worker Job Description



  	<p>About the job:</p> <p>The Transitions Project at Brighton & Hove Speak Out is for young people with learning disabilities aged from 17–26+ years.</p> <p>There are two main parts to this job:</p> <ol style="list-style-type: none">1) To help run activities that support young people with learning disabilities on their journey towards becoming more independent.2) To tell young people with learning disabilities, their families and carers, and professionals about the Transitions Project and how young people can get involved.
	<p>You will work with Sarah Charsley, the Transitions Project Co-ordinator.</p>
	<p>The job is for 4 hours a week on either a Monday, Wednesday or Thursday.</p>



We will pay you £2,529 per year.

This will be about £211 per month.

It is important that you find out how this will affect your benefits.



You will get 24 hours paid holiday each year plus bank holidays (this is equal to 6 weeks a year if you were working full time)



You will be employed by Brighton and Hove Speak Out.

Speak out is a registered Company limited by guarantee 03807112 and a registered charity number 1076995.

What is this job about?



The **Transitions Project** is an advocacy project for young people with learning disabilities aged 17 – 26+ years old.

Advocacy means speaking up about what is important to you and understanding issues that affect your life.



You will work alongside the project Coordinator, **Sarah Charsley** who will support you in the role.

Both of you will decide together what you will work on and how you will go about things.

Sarah will be able to help you plan your work.

She will support you to learn skills needed for the job and will arrange training for you if you need it.



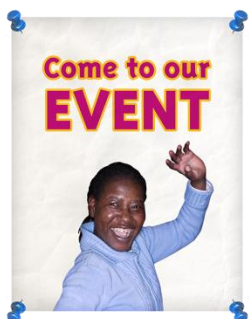
The main aim of your work will be to support young people with learning disabilities to understand and speak out about issues that affect their life.

You will do this by:

- Helping to plan and run workshops for young people at local colleges and young person's services. These workshops will be about issues that affect young people such as change, housing, relationships and independence skills.
- Finding out about local events and activities that young people can get involved in.
- Making flyers about local events and activities that young people can get involved in.



- Helping to make short films about the lived experiences of young people with learning disabilities.
- Keeping the Transition Project's resources up to date. This might include Easy Read documents, Power Point slides, and leaflets.
- Keeping young people, the public and professionals up to date about the work of the Transitions Project. This might be by using social media (for example Facebook and Instagram), newsletters or making videos.



Every year the Transitions Project will run an open-advocacy event for a big group of young people.

- You will help to plan and run this event with other members of The Speak Out team and volunteers.



The Transitions Project will run creative self-advocacy sessions for young people in the summer holidays. These sessions might use drama, comedy, film, music or art.

You will help to plan and organise these sessions.



You will have a regular time (once every 6 weeks) to meet the project co-ordinator and talk about how your work is going.

This is called supervision.



When you meet people to talk about the Transitions Project, you need to make sure that you present Speak Out in a good way.



Like all organisations, Speak Out has rules and agreed ways of working. These are written down in documents called policies.

We will make sure you know about rules and agreed ways of working.

You will need to make sure that you follow these rules.



You should be willing to learn new things for this role. This might include:

- Doing some training
- Talking and learning different ways of working from the Transitions Co-ordinator or other staff at Speak Out.



All workers at Speak Out sometimes have to be flexible when they work. For example, there might be an event that is at a different time to normal working hours.

Speak Out asks Project Workers to be flexible with their working hours if they can.



Job descriptions cannot tell you every small detail of the job.

Sometimes you might be asked to do something that is not written on this job description.

Things you need to be able to do to carry out this job



Understand what self-advocacy is about.

You need to understand why speaking up for yourself and getting your voice heard (self-advocacy) is important for young people with learning disabilities.



Understand some of the issues young people with learning disabilities. This might include things like:



- Becoming independent
- Housing choices
- Daily living skills
- College
- Jobs
- Activities
- Friendships and relationships
- Managing money





Be able to talk to different people you have not met before.

You need to be happy to learn to communicate well with lots of different people. This includes:

- Young people with learning disabilities
- People who work for Speak Out
- People who run services



Be able to talk in front of groups of people.

You need to be happy to present information to groups of young people. Sometimes these might be big groups.



Want to learn new things.

You will need to show you are willing to learn new skills on the job.

You will get support from the Project Coordinator and other Speak Out staff to learn new things. Some examples might be:



- Using computers and telephones
- Speaking in public
- Learning about social media